

BYLAW NO. 2020-10
Election Bylaw

**A BYLAW OF THE TOWN OF LEMBERG TO PROVIDE FOR CONSOLIDATING
THE RULES AND REGULATIONS TO RUN A MUNICIPAL ELECTION
IN THE TOWN OF LEMBERG**

COUNCIL of the *Town of Lemberg*, in the Province of Saskatchewan, enacts as follows:

SHORT TITLE

This Bylaw may be cited as the Election Bylaw.

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SECTION 1 INTERPRETATION

- 4) This Bylaw shall be known as the Elections Bylaw.
 - a) The Authority for this Bylaw lies with The Local Government Election Act, 2015, and amendments.
 - b) This Bylaw is designed to list the common timelines, regulations and Forms in The Local Government Election Act, 2015, and to address matters which Council may decide by bylaw or resolution. This is not designed as a substitute for The Local Government Election Act, 2015.
 - c) This Bylaw will not address votes on bylaws, referendums, resolutions or questions.

5) DEFINITIONS

- a) In this Bylaw:
 - i) "Council" shall mean The Council of The Town of Lemberg;
 - ii) "Minister" shall mean the Minister of Government Relations in the Province of Saskatchewan;
 - iii) "Municipality" shall mean The Town of Lemberg;
 - iv) "The Election Act" shall mean The Local Government Election Act 2015 plus amendments;
 - v) Definitions within The Local Government Election Act, 2015 shall apply here.

SCHEDULES

- b) The Schedules attached to this bylaw shall form part of this bylaw.

SEVERABILITY

- c) In the event of a decision of court that any part of this bylaw is illegal, void, or unenforceable, that decision will affect that portion of the bylaw and not the remainder of the bylaw.

SECTION 2 ELECTION PROCEDURES

6) DIVISION BOUNDARIES

- a) There shall be 1 division in the Town of Lemberg encompassing the entire municipality.

7) ELECTION DATES

- a) General Election dates are set in Section 10 of the Election Act.
- b) In the event a by-election is required, Council shall pass a resolution as per Section 11 to Section 15 of the Election Act.

8) NOMINATION DAY

- a) Nomination dates are set in Section 73 of the Election Act.
- b) Nominations shall be accepted until 4:00 p.m. as per section 74 of The Election Act.
- c) Candidates have 24 hours after the close of Nomination Day to withdraw their nomination forms as per section 76 of the Election Act.

9) ADVANCED POLL

- a) There shall be an Advanced Poll on the first eligible Saturday closest to the Election Date. According to Section 83(5), advanced polls must take place between 3 days and 15 days prior to Election Day.
- b) The Advanced Poll shall be open from 11:00 until 3:00 p.m.

10) ELECTION DAY

- a) The Poll on Election Day shall be open from 9:00 a.m. until 8:00 p.m.

11) POLLING PLACE

- a) The Polling Place for any election within the Municipality shall be located at the Town Office, 332 Main Street, Lemberg, Saskatchewan.
 - i. All Advanced Polls, unless otherwise specified by the Returning Officer, shall be at the Town Office located at 332 Main Street, Lemberg, Saskatchewan.
- b) The Deputy Returning Officer is responsible to make sure:
 - i. The following forms shall be posted:
 - (1) A minimum of 2 locations - Schedule EL 04-01; and

(2) A minimum of 2 locations - Schedule EL 05-02.

- ii. A place where the voter can vote behind a screen or other barrier that cannot be seen through.
- iii. All additional election materials as required by the Election Act.

12) **BALLOTS AND BALLOT BOXES**

a) The Ballots:

- i. Shall be in the prescribed format, as in Schedule EL 05-01.
- ii. In the event of multiple positions being elected on the same day, each position's ballot shall be in a different color.
- iii. Names on the Ballots shall be "LAST NAME, FIRST NAME" in alphabetical order of the last name.
- iv. Section 90 of the Election Act allows for voting machines by bylaw. The Municipality shall not use voting machines for election purposes.

b) Ballot Boxes:

- i. The same ballot box may be used for both Advanced Poll and Regular Poll.

13) **ELECTION OFFICIALS**

a) Prior to starting their position, every Election Official shall sign the form, as in Schedule EL 03-02, Oath, Affirmation or Declaration of Election Official.

b) Returning Officer

- ii. The Returning Officer shall be the Administrator of the Municipality unless a resolution is passed by Council at least 90 days prior to the call of the election.
- iii. In the event that the Administrator, or appointed Returning Officer, cannot fulfill their duties, Council shall appoint a replacement.
- iv. The Returning Officer shall appoint all other Election Officials by using the form as in Schedule EL 03-01, Appointment of Election Official.
- v. The Returning Officer shall accept all completed, Nomination Forms and Acceptance, form EL 02-01, and shall give a receipt as in Schedule EL 02-03 Receipt of Nomination and Candidate's Acceptance.

c) Deputy Returning Officer

- i. As per the Election Act, there shall be one Deputy Returning Officer appointed at the Polling Place at the Advanced Poll and Regular Poll.
- ii. Duties are listed in 101(2) of The Election Act.

d) Poll Clerk

- i. As per the Election Act, there shall be one Poll Clerk appointed at the Polling Place at the Advanced Poll and Regular Poll.

e) Indemnities

- ii. All election officials shall be paid as follows;
 - A. Returning Officer - \$275.00 for both advance and regular poll, plus meals if applicable;
 - B. Deputy Returning Officer - \$225.00 for both advance and regular poll, plus meals if applicable;
 - C. Poll Clerk - \$200.00 for both advance and regular poll, plus meals if applicable.

14) VOTERS

a) Section 36(1) of the Election Act provides the eligibility for voting in the Municipality. As such a person must be:

- i. A Canadian Citizen;
- ii. At least 18 years of age on the day of the election; and
- iii. Has resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election, and:
- iv. At least one of the following:
 - A. Has resided in the Municipality, or on land now within the Town of Lemberg, for at least three consecutive months immediately preceding the day of the election; or
 - B. Is the registered owner of assessable property within the Town of Lemberg, for at least three consecutive months immediately preceding the day of the election;
- v. Each voter can only vote once for the number of councilors and once for the mayor.
- vi. To obtain a ballot, each voter shall:

- A. present one piece of identification which contains a photograph of the voter or two pieces of approved identification without photographs so long as one has their address, as in Schedule EL 05-04 Types of Voter Identification; or
- B. If a voter does not have the prescribed identification, another eligible voter who knows them can vouch for their identify by using the prescribed form Schedule EL 05-03, Vouching for Identity; and
- C. fill out the Voter's Registration Form as in Schedule EL 05-02.

15) VOTER'S LIST

- a) The Municipality shall not have a voter's list, nor is there any list available for distribution other than a Municipal Map.

16) CANDIDATES

- a) As per section 42 of the Election Act, to become a Candidate in the municipal election, a person:

- i. Must be a voter of the Municipality;
- ii. Must not be disqualified pursuant to section 43 of the Election Act, or any other Act;
- iii. Must Reside in Saskatchewan;
- iv. Shall submit the prescribed Nomination Form as in Schedule EL 02-01. This Form shall be given to the Returning Officer prior to closure of the nomination period; and
- v. Shall submit a Public Disclosure Statement.

- b) Disclosure of Election Expenses

- i. Section 34 of the Election Act allows Council to establish disclosure requirements respecting contributions and expenses and to establish election campaign limits.

- A. There will be no requirements for candidates to disclose contributions or expenses for a Municipal Election at this time.

- c) As per section 103 and section 104, during the Advanced Poll and the Election Day Poll, each candidate may have up to two people, including themselves, attending each polling place.

- i. Prior to any agent being able to attend the poll, the Candidate shall sign the prescribed form in Schedule EL 03-04, Appointment of Candidate's Agent.

- ii. Any candidate, or candidate's agent, who attends the polling place with the intent of staying must sign the prescribed form as in Schedule EL 03-03 Declaration of Candidate of Agent.
- iii. The candidates or the agents may not talk directly to voters at the polling place during the election.

17) ADVERTISING

a) Call for Nomination

- i. Shall be in prescribed form, as in Schedule EL 01-01, Notice of Call for Nominations.
- ii. Shall be posted in the Municipal Office; and two other locations within the municipality;
- iii. May be posted on the Municipal Website, and
- iv. May be posted on other electronic municipal social media.

b) Nomination Papers shall be posted

- i. At the Municipal Office; and
- ii. May be posted on the Municipal Website, and
- iii. May be posted on other electronic municipal social media.

c) Notice of Abandonment of Poll

- i. Shall be the prescribed form, as in Schedule EL 01-02, Notice of Abandonment of Poll.
- ii. Shall be posted in the Municipal Office; and
- iii. May be posted on the Municipal Website; and
- iv. May be posted on other electronic municipal social media.

d) Notice of Poll

- i. Shall be the prescribed form, as in Schedule EL 01-04, Notice of Poll.
- ii. Shall be posted in the Municipal Office; and
- iii. May be posted on the Municipal Website, and
- iv. May be posted on other electronic municipal social media.

e) Notice of Advanced Poll

- i. Shall be the Advanced Poll Form, as in Schedule 01-03.
- ii. Shall be posted in the Municipal Office; and
- iii. May be posted on the Municipal Website, and
- iv. May be posted on other electronic municipal social media.

18) PROCEDURE AFTER CLOSE OF POLL

- a) At the closure of the poll, the Deputy Returning Officer shall certify the last person entered and the total of people voting in their poll by signing the last page.

- b) The ballot box shall be opened in front of the following:
 - i. The Poll Clerk;
 - ii. The Candidate or one agent, if in attendance; and
 - iii. The Returning Officer, if in attendance.

- c) The Deputy Returning Officer shall:
 - i. verify and count the ballots;
 - ii. Prepare, in duplicate, on prescribed form as in Schedule EL 06-01, Deputy Returning Officer's Statement of Results.
 - A. One Copy shall be placed in the Ballot Box prior to sealing.
 - B. One Copy shall be given to the Returning Officer
 - C. Any Candidates, or Agents wishing a copy can obtain one.
 - iii. Shall place all ballots, Schedule EL 06-01, Deputy Returning Officer's Statement of Results and Schedule EL05-02 Voter Registration, along with other necessary Forms into the ballot box and seal it.

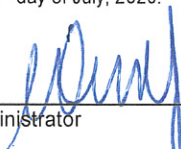
- d) The Returning Officer shall:
 - i. Collect the form Schedule EL 06-01 Deputy Returning Officer's Statement of Results from the Polling Places and add them on form Schedule EL 06-02 Declaration of Results and declare the elected person(s) for each position.
 - A. In the event of a tie, Section 141 of the Election Act states that on the same types of paper, the Returning Officer write the name of each tied candidate on separate pieces and directs one person who is not the candidate nor the candidate's agent to draw one of the sheets. That person is declared elected.
 - ii. Shall notify the Province of Saskatchewan and any other places as deemed necessary.
 - iii. Shall Post the Results at the Municipal Office and on the Municipal Website until at least the First Meeting of the new Council.
 - iv. Shall ensure that the election materials are kept safe until destroyed following the Elections Act and retention records bylaw.

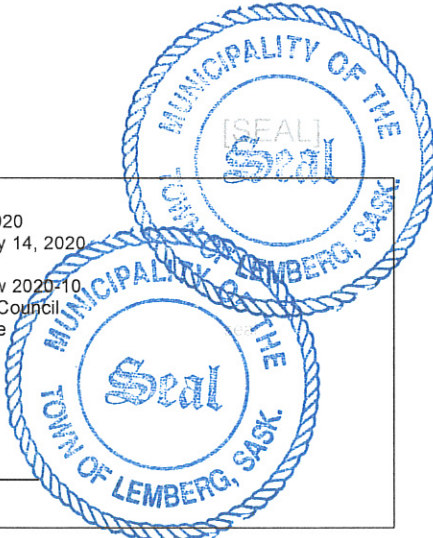
COMING INTO FORCE

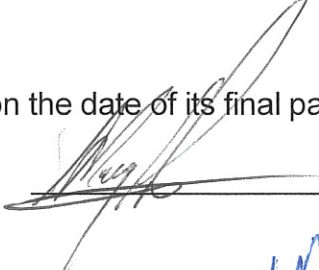
- 1. This bylaw shall come into force and take effect on the date of its final passing.


First Reading: July 14, 2020
 Second Reading: July 14, 2020
 Third and Final Reading: July 14, 2020

Certified a True Copy of Bylaw 2020-10, adopted by Resolution of the Council of the Town of Lemberg, in the Province of Saskatchewan on the 14th day of July, 2020.


 Administrator




 Mayor


 Administrator

Schedule EL 01-01

[Section 66 of the Act]

Notice of Call for Nominations

TOWN OF LEMBERG MUNICIPAL ELECTION

PUBLIC NOTICE is hereby given that nominations of candidates for the office of;

MAYOR Number to be elected: 1

COUNCILOR Number to be elected: 4

Will be received by the undersigned at the municipal office, on the _____ day of _____, 20____ from 9:00 am to 4:00 pm at the Town Office located at 332 Main Street, Lemberg, and during regular business hours from _____ to _____.

Nomination forms may be obtained from the municipal office,
332 Main Street, Lemberg, SK.

Complete Packages are available at the Town Office.

Public Disclosure Statement to be accompanied with the nomination papers.

Dated this _____ day of _____, 20____.

(Printed Name)
Returning Officer

Schedule EL 01-02

[Section 82 of the Act]

Notice of Abandonment of Poll

TOWN OF LEMBERG MUNICIPAL ELECTION

Whereas (name of nominee)

nominated for the office of Mayor or Councilor

is the only candidate, I hereby give notice that no voting for the office

will take place on _____, 20_____.

Dated this _____ day of _____, 20_____.

(Printed Name)
Returning Officer

Schedule EL 01-03

[Section 83(1) of the Act]

Notice of Advance Poll

TOWN OF LEMBERG MUNICIPAL ELECTION

PUBLIC NOTICE is hereby given that provision has been made for an advance poll for electors who anticipate being unable to vote on the day of the election.

Voting will take place on Saturday, _____
(month, day, year)

between the hours of 11 am and 3 pm at the Lemberg Town Office – 332 Main Street.

Dated this _____ day of _____, 20____.

(Printed Name)
Returning Officer

Schedule EL 01-04

[Section 83(1) of the Act]

Notice of Poll

TOWN OF LEMBERG MUNICIPAL ELECTION

PUBLIC NOTICE is hereby given that a Poll will be held for the Municipal Election for the following position(s):

MAYOR Number to be elected: 1

COUNCILOR Number to be elected: 4

Voting will take place on

_____ the _____ day of November, 20__

between the hours of 9:00 a.m. and 8:00 p.m. at the

Town of Lemberg Office, 332 Main Street, Lemberg, Saskatchewan

And that I will declare the results of the voting on

_____ the _____ day of _____, 20__ at 9:00 a.m.

at the Town of Lemberg Office in Lemberg.

Dated this _____ day of _____, 20__.

(Printed Name)
Returning Officer

Schedule EL 02-01

(front)

[Clauses 67(3)(a)(b)(c)(d)(g) & (h) and subsection 67(5) of the Act]
[Subsection 37(1) of the Regulations]

NOMINATION

We, the undersigned, being voters of the **Town of Lemberg**

Nominate _____,

of _____, to be a candidate at the election to be held on the
(Street/road address or legal description of land)

_____ day of _____, 20____, for the office of:

Councilor or Mayor : Town of Lemberg

Signature*	Name (printed)	Street/Road address or Legal Description of Land
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

* require at least - 25 signatures for a municipality with a population of 20,000 or more (except for Rural Municipalities);
- 5 signatures for a municipality with a population of less than 20,000 (except for Rural Municipalities); or
- 2 signatures for Rural Municipalities

TO BE DEEMED COMPLETED, THE FOLLOWING IS REQUIRED AND IS ATTACHED TO AND FORM PART OF THIS FORM:

1. Nomination Form and Acceptance
2. Public Disclosure Statement
3. All materials must be at the Municipal Office prior to the deadline

Forms may be submitted by person, agent, registered mail, ordinary mail, fax, or email.

Schedule EL 02-01

(BACK)

[Clauses 67(3)(a)(b)(c)(d)(g) & (h) of the Act] [Subsection 37(1) of the Regulations]

Candidate's Acceptance

I, _____,

(Name as it will appear on the ballot)

a candidate nominated for the office of:

Councilor or Mayor : Town of Lemberg

declare that:

1. I am the full age of 18 years or will attain the full age of 18 years on or before election day;
2. I am a Canadian citizen;
3. I am not disqualified by The Local Government Election Act, 2015 or any other Act from holding the office for which I am a candidate;
4. I have resided in Saskatchewan for at least six consecutive months immediately preceding the date on which this nomination paper is submitted;
5. If elected, I will accept the office for which I was nominated; and
6. I have resided for at least three consecutive months immediately preceding the date on which this nomination paper is submitted in the Town of Lemberg.

Dated at _____ this _____ day of _____, 20 _____.

(Signature of Candidate)

(Witness)

(Witness)

Schedule EL 02-02

TOWN OF LEMBERG
PUBLIC DISCLOSURE STATEMENT
Form 1

Name: _____

Municipality: _____

Disclosure of Employer, etc.:

Pursuant subclause 142(2)(a)(i) of *The Municipalities Act*, I hereby disclose the name of every employer, person, corporation, organization, association, or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor, or agent:

My Name or Name of Family Member	Payee	Nature of Relationship

Disclosure of Corporate Interests:

Pursuant subclause 142(2)(a)(ii) of *The Municipalities Act*, I hereby disclose the name of each corporation in which I or someone in my family has a controlling interest, or of which I or someone in my family is a director or a senior officer:

My Name or Name of Family Member	Name of Corporation

Disclosure of Partnerships:

Pursuant to subclause 142(2)(a)(iii) of *The Municipalities Act*, I hereby disclose the name of each partnership or firm of which I or someone in my family is a member:

My Name or Name of Family Member	Name of Partnership or Firm

Note:

1. This form must be completed with the Nomination forms and within 30 days of election.
2. This form, when completed, is a public document.

Disclosure of Business Arrangements:

Pursuant subclause 142(2)(a)(iv) of *The Municipalities Act*, I hereby disclose the name of any corporation, enterprise, firm, partnership, organization, association, or body that I or someone in my family directs, manages, operates or is otherwise involved in that:

- (a) transacts business with the municipality;
- (b) the council considers appropriate or necessary to disclose²; or
- (c) is prescribed:

My Name or Name of Family Member	Name of Corporation, Enterprise, Firm, Partnership, Organization, Association, or Body

Disclosure of Property Holdings:

Pursuant to clause 142(2)(b) of *The Municipalities Act*, I hereby disclose the municipal address or legal description of any property located in the Town of Lemberg or an adjoining municipality (RM 185,186) that is owned by:

- (i) me or someone in my family; or
- (ii) a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which I or someone in my family is a director or senior officer or in which I or someone in my family has a controlling interest:

Owner(s)	Municipal Address or Legal Description	Municipality

Disclosure of Contracts and Agreements:

Pursuant clause 142(2)(c) of *The Municipalities Act*, I hereby disclose the general nature and any material details of any contract or agreement involving me or someone in my family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect my impartiality in the exercise of my office:

My Name or Name of Family Member	General Nature and Any Material Details of Any Contract or Agreement

DECLARATION

I, _____, of the Town of Lemberg, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this ____ day of _____, 20____.

Witness

Signature of Declarant

Date Received: _____

Schedule EL 02-03

Nomination Receipt

FORM K

[Section 75 of the Act]

Receipt of Nomination and Candidate's Acceptance

I acknowledge that I have received a completed nomination paper and candidate's acceptance form

from

(Name)

of _____, a candidate for the
(Street/road address or legal description of land)

office of:

Councilor or Mayor : Town of Lemberg

Dated at _____ this _____ day of _____, 20 _____.

(Returning Officer)

Schedule EL 03-01

[Subsection 48(3) of the Act]

Appointment of Election Official

In my capacity as Returning Officer for the:

Town of Lemberg

I appoint _____ to be: _____ (Name)

(check the appropriate office(s))

- [] (a) election clerk;
[] (b) enumerator for Polling Area No. _____;
[] (c) deputy returning officer for Polling Area No. _____, the polling place for which shall be _____;
[] (d) deputy returning officer for Polling Area No. _____, the polling place for which shall be _____ and who is also designated as the deputy returning officer mentioned in sections 49 and 137 of The Local Government Election Act, 2015;
[] (e) deputy returning officer mentioned in clause 48(3)(c) of The Local Government Election Act, 2015 the polling place for which shall be _____;
[] (f) deputy returning officer mentioned in clause 48(3)(d) of The Local Government Election Act, 2015;
[] (g) poll clerk for Polling Area No. _____, the polling place for which shall be _____;
[] (h) nomination officer;
[] (i) other _____;

for the election to be held on _____, 20__.

Dated this ____ day of _____, 20__.

(Returning Officer)

Schedule EL 03-02

[Subsection 50(1) or (2) of the Act]

Oath, Affirmation or Declaration of Election Official

I, _____,
(Name)

an election official at the election to be held for the:

Town of Lemberg

on the _____ day of _____, 20____, swear (or affirm or declare) that:

- 1 I will not attempt unlawfully to ascertain the candidate or candidates for whom any person has voted or the manner of a person's vote on a bylaw, resolution or question, and I will not in any way aid in the unlawful discovery of that information;
- 2 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession regarding the information and identification provided pursuant to section 110 of the Act;
- 3 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession regarding the candidate or candidates for whom any person has voted or the manner in which a voter has marked his or her ballot on a bylaw, resolution or question; and
- 4 I will faithfully and impartially, to the best of my knowledge and ability, execute the office of _____, and I have not received nor will I receive any payment or reward or promise of payment or reward for the exercise of any partiality or corrupt practice.

Sworn (or affirmed or declared) before me

at _____,)
_____)

Saskatchewan, this _____) _____
_____)

____ day of _____, 20 ____)

(Returning Officer, Deputy Returning Officer, Commissioner for Oaths for Saskatchewan or other person authorized by law to administer an oath).

Schedule EL 03-03

[Clause 104(1)(b) and Subsection 105(1) of the Act]

Declaration of Candidate or Agent

I, _____, declare that:
(Name)

1 I will not, at the election to be held for the:

Town of Lemberg

on the _____ day of _____, 20____, attempt unlawfully to ascertain:

- (a) the candidate or candidates for whom any person has voted;
(b) the manner of a person's vote on a bylaw or question; and
(c) that I will not in any way aid the unlawful discovery of the information mentioned in (a) and (b).

2 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession of:

- (a) any person who has shown evidence of his or her identity and residence pursuant to section 110 of the Act;
(b) the candidate or candidates for whom any person has voted; and
(c) the manner in which a voter has marked the ballot on a bylaw or question.

Dated this _____ day of _____, 20____.

Witness:

Candidate or Agent)

(Deputy Returning Officer)

Schedule EL 03-04

[Subsection 104(1) of the Act]

Appointment of Candidate's Agent

This is to certify that

_____ (Name)
of _____ (Address)

is authorized to attend at Polling Area located at

_____ (Address or place)

on the _____ day of _____, 20 _____, as my agent.

Dated at _____,

this _____ day of _____, 20 _____.

_____ (Candidate)

Schedule EL 04-01

[Clause 93(1)(d) and Clause 101(2)(b) of the Act]
Sections 185.1, 185.11, 185.21, and 185.22 of
The Local Government Election Act, 2015

Bribery

185.1 A person is deemed to have committed the offence of bribery if that person:
(a) or any other person on that person's behalf, directly or indirectly:

- (i) Gives, lends or agrees to give, lend offer or promise money or valuable consideration, or gives, procures or agrees to give, procure, offer or promise any office, place or employment, to or for any voter or person in order to induce that voter or person to vote or refrain from voting at an election or on a bylaw or question; or
- (ii) Does any act described in subclause (i) on account of a voter having voted or having refrained from voting at an election or on a bylaw or question;

(b) or any other person on that person's behalf, directly or indirectly, makes any gift, loan, offer, promise or agreement described in clause (a) to or for any person in order to induce that person to procure or defeat, or endeavor to procure or defeat:

- (i) The election of a candidate;
- (ii) The passing of a bylaw;
- (iii) The result of a vote on a question; or
- (iv) The vote of a voter at an election;

(c) in return for a gift, loan offer, promise, procurement or agreement, procures, defeats, engages, promises or endeavors to procure or defeat:

- (i) The election of a candidate;
- (ii) The passing of a bylaw;
- (iii) The result of a vote on a question; or
- (iv) The vote of a voter at an election;

(d) advances, pays or causes to be paid money to or for the use of any other person, with the intent that the money or any part of it be spent in bribery at an election or at the voting on a bylaw or question, or knowingly pays or causes to be paid money to any person in discharge or repayment of money wholly or in part spent in bribery at an election or at the voting on the bylaw or question;

(e) or any other person on that person's behalf, before or during an election or before or during the voting on a bylaw or question, directly or indirectly, received, agrees or contracts for any money, gift, loan or valuable consideration, office, place or employment for that person or any other person for:

- (i) Voting or agreeing to vote at the election or on the bylaw or question; or
- (ii) Refraining or agreeing to refrain from voting, at the election or on the bylaw or question;

(f) or any other person on that person's behalf, after an election or the voting on a bylaw or question, directly, or indirectly:

- (i) receives any money or valuable consideration on account of any person having voted or refrained from voting; or
- (ii) induces any other person to vote or refrain from voting at the election on the bylaw or question; or

(g) hires a vehicle for the purpose of transporting voters to or from the polls or received pay for the use of a vehicle for the purpose of transporting voters to and from a poll.

Undue Influence

185.11 (1) In this section, "threatens" means:

- (a) makes use of or threatens to make use of any force, violence or restraint;
- (b) inflicts or threatens the infliction personally or by or through any other person or any injury, damage, harm, or loss; or
- (c) in any manner practices intimidation.

(2) A person is deemed to have committed the offence of undue influence if that person or any other person on that person's behalf, directly or indirectly:

(a) threatens any person in order to induce or compel any person to vote or refrain from voting, or to vote for or against a particular candidate, bylaw or question, at an election, or on account of a voter having voted or refrained from voting at an election; or

(b) By abduction, duress or any fraudulent devise or contrivance:

- (i) Impedes, prevents or otherwise interferes with the free exercise of the franchise of a voter; or
- (ii) Compels, induces or prevails on a voter to give or refrain from giving the voter's vote, or to vote for or against a candidate, bylaw or question, at an election.

Forfeiture and disqualification

185.21 A candidate elected at an election who is found by a judge, on the hearing of a motion in the nature of a quo warranto, to be guilty of an act of bribery pursuant to section 185.1 or of using undue influence pursuant to section 185.11 forfeits the candidate's seat and is ineligible as a candidate at any election for 12 years.

Penalty for bribery or undue influence

185.22 (1) A person who is found guilty of an offence within the meaning of section 185.1 or 185.11 is:

- (a) Liable to a fine not more than \$5,000, payable to this local jurisdiction on behalf of which the election was conducted; and
- (b) Disqualified from voting at any election or on any bylaw or question for the next four consecutive years.

(2) The penalty imposed in this section is recoverable with full costs of suit by any person who sues for the penalty in court, and a person against whom judgement is rendered is ineligible either as a candidate or a voter until the full amount of the penalty has been paid.

(3) The judge may direct that, in default of the penalty and costs within the time fixed, the person against whom judgement is rendered must be imprisoned for the lesser of the following periods:

- (a) 30 days; or
- (b) Until the day on which the penalty and costs are fully paid.

(4) In case of default of payment, the judge may issue a warrant or the arrest and imprisonment of the person against whom judgement is rendered in accordance with the judgement until the penalty and costs are fully paid.

Schedule EL 04-02

[Clause 93(1)(b) and clause 101(2)(b) of the Act]

Directions for Voting

- 1 Carefully read the instructions for voting that are printed in the upper portion of the ballot paper.
- 2 Make only those marks on the ballot paper you are instructed to make and no other.
- 3 In marking the ballot paper, use the pencil provided in the voting compartment.
- 4 After you have marked the ballot paper, fold it so as to show only the name or initials of the deputy returning officer on the back of it.
- 5 After you have folded the ballot paper, hand the ballot paper to the deputy returning officer.
- 6 Do not let any person see how you have marked your ballot paper.
- 7 You may watch the deputy returning officer deposit your ballot paper in the ballot box and then you must promptly leave the polling place.
- 8 If you accidentally spoil the ballot paper, return it to the deputy returning officer and ask for another, which will be given to you if the deputy returning officer is satisfied that the first one was spoiled by accident.
- 9 If you vote for more candidates for any office than you are entitled to vote for, your ballot will be void and will not be counted for any of the candidates for that office.
- 10 If you place any mark on your ballot by which you may afterwards be identified, or if the ballot has been torn, defaced or otherwise dealt with so that you can thereby be identified, the ballot will be void and not counted.
- 11 You must **not** take the ballot paper out of the polling place.

Schedule EL 05-01

[Section 91 of the Act]
Ballot (FRONT)

FOR THE OFFICE OF MAYOR (or COUNCILOR)	TOWN OF LEMBERG
PLACE X IN CIRCLE TO RIGHT OF NAME YOU ARE ENTITLED TO VOTE FOR ONE CANDIDATE FOR THIS OFFICE	
BLOW, Sue	<input type="radio"/>
FENCH, Melissa	<input type="radio"/>
FROST, Jack	<input type="radio"/>

** substitute with actual names of nominated individuals

[Section 91 of the Act]
Ballot (BACK)

	D.R.O. INITIALS
	PRINTER'S NAME and ADDRESS

SCHEDULE EL 05-02

(Subsections 96(2) and (121) of the Act)

Voter's Registration Form and Poll Book

Name: _____

Address: _____

Election held in Town of Lemberg

Complete the following by placing an "X" in the box to the right of each statement that is correct:

- 1. I am a Canadian citizen.
- 2. I am the full age of 18 years or will attain the full age of 18 years on or before election day.
- 3. I have not already voted at this election.

On the day of the election:

- a) I: (complete one)
 - (i) have resided for at least three consecutive months immediately preceding the day of the election in the Town of Lemberg; **or**
 - (ii) have been the owner for at least three consecutive months immediately preceding the day of the election of assessable land situated in the municipality; **and**
- (b) I have resided in Saskatchewan for at least six consecutive months immediately preceding the day of the election.

I declare that the information given by me with respect to the above statements is true in all respects.

Dated this ___ day of _____, 20_____.

Witness:

_____ X _____
(Deputy Returning Officer) *(Voter)*

Voted Councilor	Name of Voter	Place of Residence	Declared/ Refused to Declare	Voted	Objected	Remarks

Schedule EL 05-03

[Clause 110(b) of the Act and clause 17(1)(b) of the Regulations]

Vouching for Identity

Voter Information

(Name – Please Print)

(Address – Please Print)

(Signature of Voter)

(Date)

Voucher Information

(Name – Please Print)

(Address – Please Print)

Voucher Declaration

I swear (or solemnly affirm):

- [] That I know the above-mentioned person who is seeking to vote at this polling place, that this voter has completed the Voter's Registration Form, and that I believe the matters sworn to/affirmed are true in substance and in fact.
- [] That I have been requested by the above-mentioned person to vouch for his or her identity and residence.
- [] That I have not acted, and will not act as a voucher for any other person in this municipality during this election except for a member of my family living with me, pursuant to subsection 17(2) of *The Local Government Election Regulations, 2015*.
- [] That the information given by me with respect to the above statements is true in all respects.

(Signature of Voucher)

(Date)

Witness Declaration

I have witnessed the signatures of the voter and voucher.

(Signature of Deputy Returning Officer)

(Date)

This Form must be attached to the Voter's Registration Form.

Warning: Every person who furnishes false or misleading information to a returning officer or to any person who is authorized to act as an election official is guilty of an offence and liable on summary conviction to a fine of not more than \$5000.

Schedule EL 05-04

Types of Voter Identification

To be eligible to vote, the following must be shown:

Please note: All identification must:

- Not be expired;
- Must be original. Cannot be photocopied, or otherwise reproduced, including a photo on a cell phone;
- Must not be a general (not personal) attestation of residence, class, membership list or other documents showing multiple names.

1. Photo Identification with a photo, name, address, and must be issued by a federal, provincial, or municipal government.

Examples include:

- Driver's License;
- Saskatchewan ID Card (available through SGI);
- Any other government issued photo id issued by a federal, provincial, or municipal government.

2. If you do not have one of the above cards, two pieces of identification are required. Any identification in this section must contain both your name and at least one containing your address. Acceptable original non-photo IDs would include:

- Birth Certificate;
- Canadian Blood Services Donor Card;
- Canadian Passport;
- Certificate of Canadian Citizenship (Card or Certificate) issued by the Government of Canada;
- Certificate of Indian Status or Secure Certificate of Indian Status issued by the Government of Canada;
- Canadian National Institute for the Blind (CNIB) client card bearing the person's photograph and signature or card bearing the person's photograph and signature issued by any registered charitable organization that provides services to persons with disabilities;
- Credit Card issued by a bank or credit union (with voter's name);
- Debit Card issued by a bank or credit union (with voter's name);
- Identification issued by Canada Border Services Agency;
- Identification issued by Canadian Air Transport Security Agency (CATSA);
- Identity Card issued by Canadian Forces;
- Employee card issued by the Government of Canada, The Government of Saskatchewan, a Saskatchewan Municipality, a School Division, or an Indian Band in Saskatchewan, or an agency of one of these entities;
- Firearm Possession and Acquisition Licence or Possession Only Licence issued pursuant to *The Firearms Act (Canada)*
- Hunting, Angling and Trapping Licence issued pursuant to *The Fisheries (Saskatchewan) Act, 1994* or *The Wildlife Act, 1998*;
- Hospital bracelet/hospital card;
- Metis Nation Status Card issued by the Metis Nation- Saskatchewan;

- Old Age Security (OAS) Card issued pursuant to *The Old Age Security Act (Canada)*;
- Pleasure Craft Operator Card issues pursuant to *The Canada Shipping Act*;
- Parolee identification card or other identification card issued by an institution under the authority of the Commissioner of the Correctional Service of Canada;
- Radio Operator Card or Certificate issued by Industry Canada;
- Saskatchewan Health Services Card issued pursuant to *The Health Administration Act*;
- Social Insurance Number Card issued by the Government of Canada;
- Student Identification Card issued by a post-secondary institution regulated by a Saskatchewan Act;
- Union Identification Card;
- Veterans Affairs Canada Identification Card;
- Wildlife Habitat Certificate;
- Professional or trade certification or licence;
- Utility or water bills, if issued within the last 6 months;
- Tax/Assessment Notices, if issued within the last year.

Please note, this list is an example of acceptable identification. If an identification is not on the list, it may be valid providing it has the voter's name, and preferably address on it and issued by a federal, provincial, or municipal government or agencies.

Schedule EL 06-01

[Clause 133(1)(b) of the Act]

Deputy Returning Officer's Statement of Results

(For each Poll)

Poll No. _____

<input type="checkbox"/>	Mayor:	<u>TOWN OF LEMBERG</u>
<input type="checkbox"/>	Councillor:	<u>TOWN OF LEMBERG</u>

for the election held on the _____ day of _____, 20____.

NAME OF CANDIDATE _____ NUMBER OF VOTES

BALLOT ACCOUNT	
Ballots	Number
Counted (Not objected to)	
Counted (Objected to)	
Rejected by deputy returning officer because: no vote marked no deputy returning officer's initials marked for more persons than required to be elected marked to identify voter torn or defaced to identify the voter other	
Spoiled and Declined	
SUBTOTALS	
Unused ballots	
TOTAL	
Ballots supplied	

The number of voters who have voted as indicated in the poll book is: _____

I certify that the above statements are correct.

Dated this _____ day of _____, 20____.

 (Deputy
 Returning Officer)

Note: A separate Statement of Results must be completed for each office.

Schedule EL 06-02

[Clause 139(1)(b) of the Act]

Declaration of Results

For the Position of:

<input type="checkbox"/> Mayor: <u>TOWN OF LEMBERG</u>
<input type="checkbox"/> Councillor: <u>TOWN OF LEMBERG</u>

for the election held on the ____ day of _____, 20__.

Names of Candidates

Number of Votes or Acclamation/Elected

Number of rejected ballots, except those on which no vote was made:

Number of ballots counted but objected to:

.....

Spoiled: (e.g. Issued to a person who declined to vote)

.....

Total number of voters who voted
as indicated on each Form Z (or Form AA for voting machines)

.....

I declare that this is an accurate statement of the votes cast for the office

of Mayor or Councilor for Town of Lemberg
(Specify)

Dated this ____ day of _____, 20__.

(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.