

2023 FEES AND CHARGES BYLAW

A BYLAW OF THE TOWN OF LEMBERG TO ESTABLISH FEES CHARGED FOR GOODS AND SERVICES PROVIDED WITHIN THE MUNICIPALITY.

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COUNCIL of the *Town* of *Lemberg*, in the Province of Saskatchewan, enacts as follows:

**SHORT TITLE**

1. This Bylaw may be cited as the Fees and Charges Bylaw.

**INTERPRETATION**

2. The purpose of this bylaw is to establish the fees and charges for goods and services provided by the Town of Lemberg.
3. The fees shall be set out in accordance with Appendix A, attached hereto and forming part of this bylaw, plus any applicable taxes.
4. The provision of any service or information is subject to the restrictions of Section 177(1) of *The Municipalities Act*, *The Local Authority Freedom of Information and Protection of Privacy Act*, and any other Acts.
5. Unless otherwise provided for in this bylaw, all fees prescribed in Appendix A shall be paid prior to the service being performed or information being provided.
6. If a cheque is issued for payment of information or services is returned to the Town of Lemberg due to non-sufficient funds or closure of the account, the fee is deemed to have not been paid and the NSF fee set out in Appendix A shall be applicable in all cases.
7. For any information or service that is not provided for in Appendix A that does not expressly require Council approval, the Administrator shall have authority to determine an appropriate fee or charge.
8. These rates will be set out in Appendix A to this Bylaw and may be amended by resolution from time to time as deemed necessary.
9. Bylaw 2023-01 is hereby repealed.

## COMING INTO FORCE

10. This Bylaw shall come into force and take effect on the day of final passing thereof.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

First Reading: March 21, 2023  
Second Reading: March 21, 2023  
Third and Final Reading: March 21, 2023

Certified a True Copy of Bylaw 2023-01  
adopted by Resolution of the Council  
of the Town of Lemberg, in the  
Province of Saskatchewan on  
the 21 day of March 2023.

seal

\_\_\_\_\_  
Administrator

**2023 RATES**

**PUBLIC WORKS RATES**

Custom Work**	\$75.00/hr*
*Minimum 1 hour call out charge	
Custom Work **– after hours	\$150.00/hr*
*Minimum 2 hour call out charge	
Tractor with Operator	\$125.00/hr
Grader with Operator	\$ 200.00/hr
Rotor Rooter Service – during business hours	\$ 200.00/occurrence
Rotor Rooter Service – after business hours	\$ 275.00/occurrence
Gravel	\$55.00/bucket
Rat Poison	\$15.00/ea

\*\*Charged at the Town Foremans discretion

**OFFICE FEES**

Photocopy Service - letter or letter size (colour/b&w) ***	\$1.00/initial page
Additional page(s) (colour)	\$0.50/page
Additional page(s) (b&w)	\$0.25/page
Emailing Documents - letter or legal size ***	\$1.50/per e-mail
Scanning Documents – letter or legal size ***	\$1.50/per document
Faxing Documents – letter or legal size (includes cover letter) ***	\$1.50/initial page
Additional page(s)	\$0.25/page
Copy of OCP and Zoning Bylaw	\$50.00/set
Copies of Audited Financial Statements	\$40.00/set
Copy of Council Minutes	\$10.00/set
with attachments	\$30.00/set
Certificate of Title	\$20.00/lot
Reprint of receipts or invoices	\$5.00/document
NSF Fee Charged – regardless of reason	\$25.00 each
Tax Certificate (24-48 hour wait)	\$25.00 per roll
Rushed/Urgent (same day)	\$30.00 per roll
Tax Statement	\$10.00
Souvenir Pins	\$5.00 ea incl taxes

\*\*\* For non-residents

**TRANSFER STATION FEES**

Disposition of Shingles < 1000 sq ft	\$300.00
Disposition of Shingles 1001 – 1500 sq ft	\$450.00
Disposition of Shingles 1501 – 2000 sq ft	\$600.00
Disposition of Shingles 2001 – 2500 sq ft	\$750.00
Disposition of Shingles > 2500 sq ft	contact Town Office

**TAX ENFORCEMENT FEES**

As per TAXervice Fees	Actual Cost
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## NOTARY PUBLIC FEE

Town of Lemberg Residents	Free
Non-Residents	\$10.00 per signature

## SIGN CORRIDOR

Priority 1,2 & 3 Signs	\$200.00/sign location/year
Priority 4 Signs	\$300.00/sign location/year

## PERMITS & MISCELLANEOUS

Development/Demolition Permit (Permitted/Discretionary)	No charge
- May require a <b>building permit</b> (determined by Developmental Officer)	
Building Permit (internal review) Those that do not require plan review or inspection	\$25.00/each
Minor Variances	\$25.00/each
Demolition Permit deposit	\$1000.00/each
Building Plan Review Fees and Inspection fees	as per Inspector fees
Assessment Appeal Fee	as per Board fees
Development Appeal	as per Board fees
Zoning Amendment	\$250.00
OCP Amendment Subject but not limited to legal, engineering, advertisement, or any other applicable costs	Actual Costs

## FIRE

Fireworks permit (as per bylaw 09/2017):	\$25.00 each
Set Fire Fighting Call Rate (amend bylaw 1993-01, Sec 4(h) )	\$1000.00 per occasion
Plus fire service (amend bylaw 1993-01, Sec 4(h) )	\$500.00/hour
Attend SGI Vehicle fire and accident (amend bylaw 1993-01, Sec 4(h) )	per SGI rates

## PENALTY/INTEREST

Penalty/Interest on overdue accounts (utility) (as of Bylaw 2022-01)	4% per month on balance
Penalty/Interest on current tax accounts paid after Nov 30	1% on balance
Penalty/Interest on overdue accounts (tax) as of December 31 <sup>st</sup> of each year	12% on balance

## REMUNERATION

<b>Mayor</b>	
Regular meetings (2x month)	\$150.00/month
Special meetings	\$150.00/meeting
Per committee meeting	\$35.00/meeting
Convention	\$125.00/day
Meals (includes reimbursement for GST & gratuity)	
Breakfast	\$10.00/meal
Lunch	\$15.00/meal
Supper	\$20.00/meal
Mileage	\$0.55/km

<b>Councilor</b>	
Regular meetings (2x month)	\$125.00/month
Special meetings	\$125.00/meeting
Per committee meeting	\$35.00/meeting
Convention	\$125.00/day
Meals (includes reimbursement for GST & gratuity)	
Breakfast	\$10.00/meal
Lunch	\$15.00/meal
Supper	\$20.00/meal
Mileage	\$0.55/km

<b>Staff</b>	
Meals (includes reimbursement for GST & gratuity)	
Breakfast	\$10.00/meal
Lunch	\$15.00/meal
Supper	\$20.00/meal
Mileage	\$0.55/km

## CEMETERY RATES

Grave – per plot	\$400.00 each
each person in same plot (up to 3)	\$150.00 each
Perpetual Fee per burial or cremation	\$100.00 each
Snow clearing for winter interment	\$250.00 each
Opening and closing – to be arranged by family Burial permits and Cremation certificates to be provided to Town office, purchased from Funeral home or SaskHealth <b><u>Before placing a monument the Town office must be notified.</u></b>	

## **CAMPGROUND**

Sites 1, 2, 3 – Full service (water, power, and sewer)	\$30.00/night
Site 4 – water and power	\$25.00/night
Site 5 – water only	\$20.00/night
Sites 6, 7, 8, 9, 10 – overflow no services	\$15.00/night

## **ANIMALS\***

All domestic animals over age of 3 months, spayed or neutered	\$5.00 per animal
All domestic animals over age of 3 months, not spayed or neutered	\$10.00 per animal
All dogs declared aggressive or dangerous	\$300.00 per animal
Service dogs	Free
Replacement cat or dog tag	\$5.00 each
Impound Fee	\$100.00 each

\*Also see Animal Control Bylaw

## **CHARGES FOR RELEASE OF IMPOUNDED CATS OR DOGS**

1 <sup>st</sup> Offence	\$25.00 + impound fee + license fee (if applicable)
2 <sup>nd</sup> Offence, within one 12 month period	\$50.00 + impound fee + license fee (if applicable)
3 <sup>rd</sup> Offence, within one 12 month period	\$100 + impound fee + license fee (if applicable)